

# NORMAN BULLETIN



WEDNESDAY, MARCH 2, 2016

## SCHEDULE FOR THE WEEK:

Monday: Regular Schedule  
Tuesday: Regular Schedule  
Wednesday: Regular Schedule  
Thursday: Regular Schedule  
Friday: Regular Schedule



**College Monday:**  
Wear your college gear!

[beverlyhighlights.com](http://beverlyhighlights.com)

**Fridays are Norman Pride Days!**  
**Wear your ORANGE and BLACK!**  
*Go Normans!*

If you **DO NOT** have a 2015-2016 BHHS parking permit, you **CANNOT** park anywhere on campus. **NO** exceptions!

### Library Hours:

Monday and Tuesday 7:30 a.m. – 6:00 p.m.

Wednesday, Thursday and Friday 7:30 a.m. – 4:00 p.m.

(The library will be open every period of the day, the library is no longer closed period 6)



This Friday, some books will be good enough to eat! Bring your novel creations to the Library before school or at nutrition – winners will be announced at Lunch!

Does your club **NEED MONEY?!** Teen BHEF is offering their annual grant. Fill out the short application in the following link to be eligible for up to \$500 to help your club or on-campus group. For questions or more information, email [teenfoundationbh@gmail.com](mailto:teenfoundationbh@gmail.com). Applications are due Friday, April 1. <http://tinyurl.com/hcveneu>

**The Kenneth L. Peters Memorial Scholarship Award** (Grade 12, \$2500 Award) The Kenneth L. Peters Memorial Scholarship Award was established in 2014 in honor of the legendary former principal and superintendent to provide scholarships to deserving Beverly Hills High School seniors who share Mr. Peters' passion for education and knowledge. A preference will be given to those who are considering a career in education and to those in greatest need. The scholarship application is available in all the Houses, in Naviance, on the school website, and online using the following links: <http://tinyurl.com/KLPetersInfo> and <http://tinyurl.com/KLPetersApp>. **This scholarship will be awarded at Senior Awards Night. The Deadline to apply is Thursday, March 24, 2016. Please submit all applications to Mrs. Edelstein in House A.**

**Part-time Position in Local Internal Medicine Office** (NEW 3/1): Beverly Hills physician's office is interested in hiring a mature BHHS student to work 2-3 hours per day, Monday – Thursday. Work will involve filing, faxing, copying, minor computer tasks possible as well. Compensation is \$9 per hour. If you are a responsible 10<sup>th</sup>-12<sup>th</sup> grader interested in applying, email your resume to Cindy Dubin noting "Applicant for Internal Medicine Office" at [cdubin@bhUSD.org](mailto:cdubin@bhUSD.org)

## Attention All Students Parking On Campus!!!

- You **must** park in your assigned spot. **PROHIBITED AREAS:**
  - Visitor and Staff Lots
  - Reserved spaces:  
LOT B 1-5  
LOT C 223-228  
LOT PE 260-270 and 273-277
- You **must** have your permit visible and posted in the REAR VIEW mirror (not flipped over **nor** behind another permit)
- **DID SOMEONE PARK IN YOUR SPOT?**  
Report it to Campus Security or by email to [mbuckley@bhUSD.org](mailto:mbuckley@bhUSD.org) When you report this, be sure to IDENTIFY the car in your spot (make, model, color) and the BHHS parking pass number (if it has one).

### STUDENTS WITH PARKING PERMITS:

**NOTICE: You may NOT go to your cars during school hours.**

- PLAN AHEAD – USE YOUR LOCKER
- Parking lot doors will be locked at the start of period 2.
- If you are in the lot or go to your car, you could receive a 1-day suspension.
- Seniors who go to their cars will lose participation privileges in senior activities.
- You may be subject to a ticket/fine if you violate any of the above rules!

**Community Service Hours** - If you have 100 community service hours for the 2015 calendar year please fill out the **Community Service Hours Report form on Naviance**. Go to [Community Service Reporting Form](#). To record your community service hours, log on to Naviance using the above link. All forms must be **completed by Thursday, March 31**. Go to **about me**, the survey is on the left under **surveys to take**. If you have any questions contact [mredston1@bhusd.org](mailto:mredston1@bhusd.org).



**The Student Store will be closed from Tuesday, March 1 through Friday, March 4.**

**Need help with homework? Have questions about what you are learning in class? Come to Peer Tutoring for tutoring on Mondays and Wednesdays during lunch in the College Center (Room 290).** Our amazing group of tutors are very talented students, dedicated to guiding and assisting those who want help with any academic subject. It is a drop in program, so no prior arrangement is needed. Just come when you need to! Contact **Cindy Dubin** at [cdubin@bhusd.org](mailto:cdubin@bhusd.org) or **Yunchao Zhang** at [zyunchao@gmail.com](mailto:zyunchao@gmail.com) with any questions or concerns.

**Announcing Exciting Series of Business & Law Workshops by Prominent Attorneys, Right Here at BHHS – Starting Wednesday, March 9:** The BHHS Career Creators Law Group, comprised of prominent Beverly Hills attorneys, presents the first in its monthly lunch presentations for Beverly High students ....**"How Intellectual Property works with Business"** featuring Paul Supnik, a trademark and copyright attorney who has practiced in Beverly Hills for the past 35 years. Join us in Room 290 (location might change so watch for final location the week before) at lunch. Contact Cindy Dubin at [cdubin@bhusd.org](mailto:cdubin@bhusd.org) if you know of attorneys interested in joining this dynamic group of business supporters of our career education programs.

**Beverly Hills Education Foundation Summer Academy 2016**

**Monday – Thursday 8:00 a.m. – 1:20 p.m.**

**Semester 1: Monday, June 6 – Thursday, June 23**

**Semester 2: Monday, June 27 – Thursday, July 14**

**No classes on Friday's, No class on Monday, July 4. There will be class on Friday, July 8.**

**2016 AP Exam Sign-Up** - Purchase your AP exams online at <http://shopbhhs.com> or purchase your exams at the Student Store (during lunch) **Monday, January 25 – Friday, January 29**. Registration forms available in the **College Center, room 290 and House A**. (No form needed for online purchases) **\$50 per exam late fee after Friday, January 29 and \$75 per exam late fee after Friday, March 4.**

**FUTURE ABSENCE REQUEST** – Students missing school to attend college visits – off campus – need to submit a Future Absence Request to the Attendance Office no later than 5 days in advance of absence.

**Absences:** California Education Code 49067(b) and Board Policy 5121 authorize teachers to fail any pupil whose absences from the teacher's class are deemed excessive. Board Policy (AR 5113.1) defines "excessive" as 3 or more unexcused full-day absences or 30-minute tardiness during the school day in an academic year. According to California Education Code 48205, absences from school shall be excused only for illness, quarantine, medical or dental appointments, funeral services for members of the student's immediate family, jury duty, court appearance, and religious observances.

**In the event of an absence:**

Students must attend all classes except for legally excused reasons (illness, bereavement, quarantine, or medical appointment). Students understand that they must clear all absences and that the procedures are as follows:

- On the day of a full-day absence, parent will call the attendance office before 10:00 a.m. If they do not call, they may send a note within 5 days of the absence.
- After 5 days, parent must come to the Attendance Office to clear an absence. **After the 10<sup>th</sup> day, an absence will not be excused.**
- **If students must leave school during the day, they will have parent call or bring a parent's note to the Attendance Office BEFORE THEY LEAVE CAMPUS.** Students will not leave campus for a medical appointment without following this procedure. **\*(A note on doctor's stationery, signed by the doctor, stating the date and time of the appointment is required upon return to campus, or the absence is unexcused.**
- Absences NOT cleared prior to leaving campus will remain UNEXCUSED.
- Students understand that they may receive a failing grade from a class in which they have 5 unexcused absences. Students also understand that detention(s) may be assigned by teachers for failure to follow attendance guidelines.

Anticipated absences, such as college visits, may be considered excused with prior approval. Future Absence Forms **must be submitted at least five days prior to the absence**, and must be approved by a site administrator. Any absence that isn't requested in advance and in writing will be considered unexcused and will count toward loss of credit in classes. Request forms are available in the Attendance Office. Prior approval may be waived by the principal or designee only under exceptional, unanticipated circumstances. The administrator will consider student attendance patterns, current academic performance and previous requests when approving a request to excuse such absences. The teacher of any class from which the student is absent shall determine, consistent with Board Policy, what assignments the student shall make up and in what period of time the student shall complete such assignments. The tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments which the student missed

during the absence. Requests may be made for the following:

Absence for religious celebration or ceremony (e.g. Wedding, Bar/Bat Mitzvah, and Confirmation) shall be limited to **one day** and allowed only for **members of the immediate family**.

1. Employment conference or interview.
2. College visits (limit of **three days per year**).
3. Bereavement beyond excused absence days.
4. Other **educational programs** not sponsored by the school, district.
5. Other justifiable personal reasons if authorized by administration (explanation should be provided).

**Family vacations and DMV appointments are not excused absences under this policy.** These and all personal appointments are to be scheduled outside of the academic calendar.

**Reminder about going home ill:** Please remember that the proper procedure for checking out of school to go home ill is to **check out through the health office**. All students must get a pass from their current teacher (or next period teacher) and come to the health office to obtain a pass to go home. Parents will be called from the health office **AFTER** the students arrive in the health office. Students **MAY NOT** leave campus without a pass or their absences will be **UNEXCUSED**.

### **CHEATING POLICY**

#### **CHEATING - Defined:**

Students should understand that, among other things, cheating includes communicating with another student during an exam, copying material during an exam, allowing another student to copy from their exam paper, using unauthorized notes or devices, submitting falsified information for grading purposes, obtaining and supplying a copy and/or information about an exam without the knowledge and consent of the teacher, submitting work written by another person (except as outlined below \*), submitting work written by the student for another assignment without the instructor's knowledge or consent (self-plagiarism), copying another person's assignment(s), allowing another student to copy his or her assignment, or taking home exams without the knowledge and consent of the instructor.

*\* When a student submits an assignment, that assignment should be only his or her own work unless the teacher has specifically set up the assignment as a group project or other collaborative assignment. In such cases, the names of all students involved in the group process should be listed on the assignment. If the teacher has not designated the assignment as a group project, submitting an assignment written by more than one person is **plagiarism**.*

#### **CONSEQUENCES:**

The consequences for cheating shall be adhered to by students and staff:

##### **First Infraction:**

1. Teacher meets with the administrator prior to parent contact.
2. Teacher informs the parent.
3. Referral to assistant principal for student and parent conference.
4. The student's academic semester grade will be lowered by one letter grade (unless the assignment is worth more than one letter grade).
5. The student's conduct grade will be lowered.

##### **Second Infraction in any course:**

1. Teacher meets with administrator prior to parent contact.
2. Conference with assistant principal, counselor, parent, student and teacher.
3. **Student will receive a failing semester grade where second cheating infraction occurred.**
4. The student's conduct grade will be lowered.
5. The student will be suspended.

##### **Third Infraction in any course:**

1. Teacher meets with the administrator prior to parent contact.
2. Conference with assistant principal, counselor, parent, student and teacher.
3. The student will receive a failing semester grade where second cheating infraction occurred.
4. The student's conduct grade will be lowered.
5. Student will be referred to Student Study Team or the Norman Aide Center.
6. The student will be suspended.

If a student steals, sells or buys a final examination, a parent conference will be called, a suspension made, and the student will fail the course. If a student steals keys or is involved in illegal school entry, the administrator is to be notified immediately. The school administration will notify the Beverly Hills Police Department, a suspension will be made, a parent conference will be called, and the student will fail the course. Where appropriate, expulsion procedures will be initiated.

**NEW hours for Peer Tutoring:** Peer tutoring is **in Room 290, at lunch only**. Thereafter, it will be available every **Monday and Wednesday (lunch)** so come by for help from our great staff of student peers. It is a drop in program, so help in particular subjects on any given day will vary according to who drops in for help and which tutors are there to help. We are consolidating it this year to two days to be more efficient and have more tutors available session. Peer tutors, make sure you are in touch with Yunchao

Now is the time to order your yearbook--don't wait, they're selling fast! Head to [www.jostensyearbooks.com](http://www.jostensyearbooks.com) NOW to buy secure your 2015 - 2016 yearbook today! Make sure to select the correct Beverly Hills High School.

### Test Prep Workshops and Mock Exams

\*For all workshops and mock exams, go to our school website for registration information or email Mrs. Chi at [achi@bhUSD.org](mailto:achi@bhUSD.org). All proceeds go directly to our PTSA.

**Graphic Arts Students** - enter context to win cash awards! Visit <http://www.piasc.org/raise/> to learn about entering their packaging and comic book design competitions and also to win a grant to pay for the Skills USA registration fee (if you plan on attending to compete in the graphic arts events). Entries due **February and March 2016**. See site for details or email **Cindy Dubin** at [cdubin@bhUSD.org](mailto:cdubin@bhUSD.org) with questions.

**All Students: The Wallis Songwriting Class opportunity!** The Wallis is offering a new course for high school students called "Songwriting for the Theater." It is a chance to kids to work in collaborative teams to create original "ten minute musicals." These will be performed by professional artists at the culmination of the course and the pieces will be entered in a national program called "ShowSearch." The students will also have a chance to interact with several musical theater artists performing here this season. The Wallis is seeking music students interested in composing, as well as lyric writers and book/dialogue writers. For more information and to apply - Here is the link:  
<http://www.thewallis.org/songwriting.php>.



The BHHS PTSA is proud to announce our second Parent and Staff Book Salon for the 2015-16 school year. We are excited to host nationally acclaimed author **Kristin Hannah** and Book Group Moderator **Julie Goler** to discuss her New York Times Bestseller, **THE NIGHTINGALE**. The novel has been rising steadily on the NYTB list and has recently hit the top spot. Link:  
<https://www.eventbrite.com/e/book-salon-the-nightingale-by-kristin-hannah-tickets-21023652310>

Please join us for an engaging and inspiring evening on **Thursday, April 7 at 7:00 pm**. More info will follow, but please be aware that these salons consistently sell out.

### PTSA MEETING DATES 2015-2016

**Friday, March 11, Friday April 8** \*Meetings are at **8:30 a.m. in the EDC**.

Please join PTA COUNCIL at their next monthly meeting on **Thursday, February, 25** the district board room at **9:00 a.m.** Upcoming meeting dates for 2015-2016 are: **Thursday, March, 31 and Thursday, April, 28**.

**Coffee with the Counselors-** Once a month, **BHHS counselors** will host high school parents for **Coffee with the Counselors**, a special Q&A program designed to provide a casual environment where we can discuss college admissions related topics. Parents of all grades are welcome. Please join us for coffee, pastries, and dialogue- and don't forget to bring your questions! **Please email Mrs. Chi at [achi@bhUSD.org](mailto:achi@bhUSD.org)** if you have any questions regarding this program. And thank you to our wonderful **PTSA** for sponsoring the hospitality.  
**8:00 a.m. - 9:00 a.m. in College Center (Room 290)**

- Wednesday, March 2, 2016
- Thursday, April 14, 2016



**Great Volunteer Opportunities!** Help out at Friendship Circle's after school program on Tuesdays from 2-4pm and on Thursdays from 3-5pm. Gain skills to help a Jewish child with special needs learn about their Jewish heritage in a fun environment. Contact Doonie at [Doonie@fcla.org](mailto:Doonie@fcla.org) or call 310.280.0955 for more info. Make a new friend by volunteering with The Friendship Circle of Los Angeles. Spend time with a child who has special needs. Learn new skills and make a difference! Volunteer orientations are Thursday, March 3, and April 7 from 8-9pm at 1952 S. Robertson Blvd., LA 90034 18 programs - Basketball Club, Sunday Circle, Hebrew School, Summer/ Winter Camp and more! For info or to RSVP [gail@fcla.org](mailto:gail@fcla.org) or 310.280.0955.

**Part-time Medical Office (New 2/3/16):** Century City Acupuncturist Office looking to hire a Front Office Assistant. **Hours Monday-Thursday 4PM to 8PM** but may vary. Business is looking for someone interested in going into any healthcare field, and who is self-motivated, a self-starter, able to work independently with minimal supervision, follow instructions, follow projects through to completion, who has good communication skills, is personable, has an ability to deal with details, can manage priorities, is creative and wants to learn and grow. Must have working knowledge of Microsoft Word, Excel, Powerpoint and Outlook Duties include answering phones, managing schedule, authorizing insurance, taking payments, insurance claims inquiries, ordering supplies, preparing treatment rooms, meet and greet patients, emailing newsletter, emailing birthday cards, typing letters and promotions. Compensation is hourly and based on experience. If interested email your resume to Cindy Dubin at

[cdubin@bhusd.org](mailto:cdubin@bhusd.org) noting "Acupuncturist Job" in the subject line. The office has asked that your email to the career office also be accompanied by a cover letter explaining why you want the position and why you think you are very qualified. Must have references upon request. Business has had wonderful BHHS students in the past, each of whom have gone on to masters/doctorate programs or nursing so they are looking forward to BHHS placing another outstanding student.

**Part-Time Position in Medical Office (NEW as of 2/1):** Cedars Sinai Medical group looking for a responsible junior or senior to work 10-15 hours per week (ideally 5 days per week but that is flexible), scanning documents for files. Compensation in the range of \$9-10 per hour. If you are interested, send your resume to **Ms. Eva Erdan**, at [info@towernephrology.com](mailto:info@towernephrology.com), noting "BHHS Student Applicant" in the subject line. Student will be handling confidential medical information so may be required to follow confidentiality procedures. For questions contact **Cindy Dubin** at [cdubin@bhusd.org](mailto:cdubin@bhusd.org)

**Looking for an Internship?** The City of Beverly Hills has a wonderful internship program and welcomes high school students. **THEY ARE COMPETITIVE but we are working with the City of BH Human Resources Department and are happy to help you apply. Department needs vary from time to time, and there is no guarantee that any certain Department will need an intern at any given point. Here are the options:** IT (cable television, computers/tech) Capital Assets (real estate related) Administrative Services (financial, office) City Clerk (preparation for council meetings) Community Development (building and safety; planning commission) Community Services (Parks and Recreation, Human Resources (work supporting the homeless), Library) Fire (fire and administrative) Police (in the field and administrative) Policy Management (admin with the city manager) Public Works (water, transportation). **To apply for such an internship,** 1) Ask a teacher or counselor to send Cindy Dubin at [cdubin@bhusd.org](mailto:cdubin@bhusd.org) an email recommending you; and 2) Send your name, cell phone number, and resume (NO typos) to Cindy Dubin an email at [cdubin@bhusd.org](mailto:cdubin@bhusd.org). The subject line of your email should be "Interested in City of Beverly Hills Internship - \_\_\_\_\_" and you can indicate in your email with which Department you might like to intern. To help you decide what department would be a good fit for you, here is a list of the 10 departments, along with a short description of the type of work done therein. We are so excited to work with the City to place our students in these wonderful positions right here in our own backyard! For questions contact **Cindy Dubin, Career Center Room 292**, at [cdubin@bhusd.org](mailto:cdubin@bhusd.org).



Parents, don't miss a special presentation on How College Could Be More Affordable Than You Think, on **Thursday, March 3, at 6:30 p.m.** in the Cherney Lecture Hall. Parents of 9<sup>th</sup> through 11<sup>th</sup> graders are invited to learn about the college financing process. For guest speaker and more information, please go to <http://bhhs.bhusd.org/apps/events/2016/3/3/2592608/>.

**College Visit** – Come meet with a representative from **Vancouver Film School, Wednesday, March 9 during lunch in the College Center (all grades welcome).**

**College Visit** – Meet with a representative from **Long Island University – Wednesday, April 27, during lunch in the College Center (room 290).**

**SAT & ACT Test Dates & Registration Deadlines**

\*For information regarding college admission tests, go to [www.tinyurl.com/bhhscollegetests](http://www.tinyurl.com/bhhscollegetests)

SAT & SAT Subject* Tests <a href="http://www.collegeboard.org">www.collegeboard.org</a>	
Test Date	Registration Deadline
March 5, 2016**	February 5, 2016
May 7, 2016**	April 8, 2016
June 4, 2016**	May 5, 2016

ACT <a href="http://www.actstudent.org">www.actstudent.org</a>	
Test Date	Registration Deadline
April 9, 2016	March 4, 2016
June 11, 2016	May 6, 2016

\*SAT Subject Tests are not offered on March 3, 2016.      \*\*New SAT

**Mock ACT: Saturday, March 12, 2016 starting at 9:00 a.m.**

For sign up information, go to <http://bhhs.bhusd.org/apps/events/2016/3/12/2586203/>.

**ACT Bootcamp: Saturday, April 2, and Sunday, April 3, from 9:00 a.m. to 1:00 p.m. both days**  
For sign up information, go to <http://bhhs.bhusd.org/apps/events/2016/4/2/2586204/>.



## CLUBS

**Video Game Club: Attention all students!** Video Game Club meets every **Friday at lunch in room 284**. We play smash, sonic, star wars, and more. For more info see *Mr. Moroica* or email: [bhhsvgc2016@gmail.com](mailto:bhhsvgc2016@gmail.com)



## SENIORS

**Application Deadline Extended! The Jon Cherney Humanitarian Scholarship (Grade 12)** This \$2500 scholarship is awarded annually to a member of the BHHS senior class who epitomizes the **humanitarian characteristics of Jon Cherney**, a beloved Beverly teacher who passed away in 1995. These qualities include a sincere devotion to humanity and a passion for making a positive difference in people's lives. To apply, students may submit an essay, collage, notebook, work of art, video, etc., along with two letters of recommendation. For information go to this link <http://www.jcaward.org>. Email questions to [questions@jcaward.org](mailto:questions@jcaward.org). Please turn in all submissions to Ms. Boyarsky in the library. Electronic submissions may be emailed to [submit@jcaward.org](mailto:submit@jcaward.org). **Extended Deadline to Apply is March 8 at 4:00pm.**

### **LAST CHANCE TO APPLY for the Beverly Scholarships! (Grade 12 - Maximum Award Varies)**

Applicants for the Beverly Hills High School Scholarships will be considered for **numerous scholarship opportunities**. All seniors are encouraged to apply. Applications are available on the school website and in all the Houses. Completed applications must be **submitted to Mrs. Edelstein in House A by February 29, 2016**. The link for the application is: **2016 Beverly Hills High School Scholarships Application**. For information about additional scholarship opportunities go to: <http://tinyurl.com/ldmy85k> and click on "scholarships."



## SPORTS

**Swim Team Roster** If you tried out for the swim team in December. The results are posted in the athletic window under Athletic Announcements. If you are on the list, please make sure you get all your paperwork turned into the athletic secretary before the season starts (in February). Questions, please see Coach Fegan. We will have a meeting before the season to give you more information

The athletic department has a new website: [www.beverlyhillsathletics.org](http://www.beverlyhillsathletics.org)

Find all the latest scores, schedules, and sports information on our team pages. Sign up for text alerts to keep up with our athletic teams. Go visit [www.beverlyhillsathletics.org](http://www.beverlyhillsathletics.org) TODAY!

Those students who have not completed all necessary paperwork should log onto **swol123.net** to access all forms. Directions can be found on [www.beverlyhillsathletics.org](http://www.beverlyhillsathletics.org)

### **SPORTS ANNOUNCEMENTS AND EVENTS:**

Link: <http://www.beverlyhillsathletics.org/>

