

NORMAN BULLETIN



MONDAY, AUGUST 11, 2014

We welcome all students, both returning and new to BHHS!

SCHEDULE FOR THE WEEK

Monday: Regular Schedule
Tuesday: Regular Schedule
Wednesday: Regular Schedule
Thursday: Regular Schedule
Friday: Regular Schedule

Attention All Students Parking On Campus!!!

- You must park in your assigned spot.
PROHIBITED AREAS:
- Visitor and Staff Lots
- Reserved spaces:
LOT B 1-5
LOT C 223-228
LOT PE 260-270 and 273-277
- You must have your permit visible and posted in the REAR VIEW mirror (not flipped over nor behind another permit)
- **DID SOMEONE PARK IN YOUR SPOT?**
Report it to House B or Campus Security either:
1) In person; or
2) By email to mbuckley@bhusd.org
When you report this, be sure to IDENTIFY the car in your spot (make, model, color) and the BHHS parking pass number (if it has one).
- You may be subject to a ticket/fine if you violate any of the above rules!



College Tuesday:
Wear your college gear!

beverlyhighlights.com

Fridays are Norman Pride Days!
Wear your **ORANGE** and **BLACK!**
Go Normans!

If you **DO NOT** have a 2014-2015 BHHS parking permit, you **CANNOT** park anywhere on campus. **NO** exceptions!

**WHAT'S NEW
AND
JUST ADDED**



SCHOOL PICTURES FOR ID CARDS – ID Pictures will be taken on *Wednesday, September 3, 2014 and Thursday, September 4, 2014* during the school day in the Auditorium. Order forms were sent out in your summer packet.

PSAT – Wednesday, October 15, 2014 All Juniors and Sophomores will take this test this year. For more information, contact Mr. Brown Assistant Principal of House B, please email him at kbrown@bhusd.org



ALL STUDENTS



PARKING

1. Only students with parking permits will be allowed to drive on campus. BHPD tickets are issued for parking violations.
2. The cost of parking on campus is \$300.00. Parking permit applications are available in House B.
3. **Parking Permits are not transferable. Students who are car-pooling will have all information on file.**

IMPORTANT INFORMATION

Cell phones, headphones, radios, CD players and IPODS may not be used during class time; lasers and video cameras are **not** permitted on campus. They may not be used in classrooms, offices, or in the Library. Failure to follow these rules may result in the item in question being confiscated. **Confiscated items will be taken to House Offices and returned on Fridays.**

DRESS CODE (BEVERLY HILLS HIGH SCHOOL):

1. No revealing clothing. Students shall not wear sheer blouses, bare midriff or revealing tank tops.
2. Short skirts and short shorts are not allowed.
3. Leggings or tights must be covered by shorts, dress, or skirt.
4. Students shall not wear sagging or oversized pants or shirts. Belts, wallet chains, etc., may not hang down.
5. Undergarments shall not be visible.



ATTENDANCE

PROCEDURES FOR READMITTANCE TO SCHOOL

Students and parents are requested to observe the following attendance procedures:

A. FULL DAY ABSENCE

1. **On the first day of absence, the parent must call the Attendance Office (310-551-5125) between 7:30 and 10:00 a.m.**

stating the name of the student, the reason for the absence, and the approximate length of time the student will be out of school. If you do not know the length of the absence, you must call each day. When students return to school, they may report directly to class. This is the preferred method. If the parent is unable to call, the student must report directly upon his or her return, to the Attendance Office prior to 8:00 a.m. with a parental note. All notes will be verified.

B. PARTIAL DAY ABSENCE

1. If you need to leave school during the school day, parents should call the Attendance Office before 10:00 a.m. Notes (with student's name, student ID number, reason for absence, and phone number) must be dropped off in the Attendance Office **BEFORE SCHOOL**. During NUTRITION, pick up the PERMIT TO LEAVE SCHOOL from the Attendance Office. If you do not clear with the Attendance Office BEFORE leaving campus, you will receive an **unexcused absence**.

C. LEGAL REASONS TO BE OUT OF SCHOOL

1. Illness
2. Court/Medical appointment
3. Bereavement
4. Quarantine

(Please note- the *Future Absence Form* is available in the Attendance Office . **Vacation travel will not be approved.** A completed form must be submitted to your Assistant Principal at least five days in advance of requested date.)

D. The school only takes EMERGENCY messages for students.

- E. Go to the Attendance Office if you have an emergency reason to leave school (this includes illness). If the Attendance Office is closed, see your Assistant Principal or secretary.

PLEASE NOTE THE ATTENDANCE OFFICE PHONE NUMBER: (310) 551- 5125

BEVERLY HILLS HIGH SCHOOL HAS A CLOSED CAMPUS

1. Students are **not allowed** to leave school grounds during their school day without a pass from the Attendance Office, their Assistant Principal or the Principal. This policy will be strictly enforced.
2. Passes are given (with parent/guardian permission only) for: a) medical appointments; b) medical emergencies; c) court appearances. Please make every effort to attend school before or after your appointments.
- 3 Passes are NOT given for: a) eating; b) moving cars; c) shopping; d) visiting/studying off campus.

GUIDANCE

1. If there is an error in your schedule, please e-mail your counselor immediately. An error consists of a hole in your schedule or incorrect placement (ex: you are supposed to be in Calculus and you were placed in Algebra 1). Teacher changes will NOT be honored. Sport changes will be made to schedules once rosters are received from the coaches. Elective changes will not be reviewed until the second week of school, starting August 19th; elective changes will only be honored if space is available.
2. All requests for program changes must be e-mailed to counselors by September 9th. Students may not drop or change classes after this date unless they are changing levels (example English 1-2H to English 1-2).
3. DO NOT assume any changes have been made until you receive an updated schedule from your counselor.
4. Students may schedule appointments with their Counselor via email.
5. Students on special programs such as Work Experience/Co-op or Community Internship must obtain an off campus pass to leave school.

