

BEVERLY HILLS HIGH SCHOOL
OPENING DAY BULLETIN
FALL SEMESTER

SPECIAL SCHEDULE TODAY

THURSDAY, AUGUST 25, 2005

THIS BULLETIN WILL BE READ AND DISCUSSED THE FIRST DAY OF THE FALL SEMESTER. It is each student's responsibility to be aware of all regulations.

Thursday, August 25

THERE IS NO BLOCK SCHEDULE TODAY OR FRIDAY, 9/26.

Period 1	No class today		
Period 2	8:00	9:10	70 minutes
Period 3	9:16	10:08	48 minutes
Nutrition	10:08	10:18	10 minutes
Period 4	10:24	11:12	48 minutes
Period 5	11:18	12:06	48 minutes
Period 6	12:12	12:58	46 minutes
Lunch	12:58	1:38	40 minutes
Period 7	1:44	2:36	52 minutes
Period 8	2:42	3:34	52 minutes

SCHOOL PICTURES FOR ID CARDS

School pictures will be taken in the Auditorium on September 14th and 15th. Freshmen, Juniors and Seniors will be photographed during their Social Studies classes; Sophomores during their English classes.

ATTENDANCE

PROCEDURES FOR READMITTANCE TO SCHOOL

Students and parents are requested to observe the following attendance procedures:

A. FULL DAY ABSENCE

1. **On the first day of absence, the parent must call the Attendance Office (310-551-5125) between 7:30 and 10:00 a.m.** stating the name of the student, the reason for the absence, and the approximate length of time the student will be out of school. If you do not know the length of the absence, you must call each day. When students return to school, they may report directly to class. This is the preferred method. If the parent is unable to call, the student must report directly upon his or her return, to the Attendance Office prior to 8:00 a.m. with a parental note. All notes will be verified.

B. PARTIAL DAY ABSENCE

1. If you need to leave school during the school day, parents should call the Attendance Office before 10:00 a.m. Notes (with student's name, student ID number, reason for absence, and phone number) must be dropped off in the Attendance Office **BEFORE SCHOOL**. **During NUTRITION**, pick up the **PERMIT TO LEAVE SCHOOL** from the Attendance Office. If you do not clear with the Attendance Office **BEFORE** leaving campus, you will receive an **unexcused absence**.

C. LEGAL REASONS TO BE OUT OF SCHOOL

- | | |
|----------------|------------------------------|
| 1. Illness | 2. Court/Medical appointment |
| 3. Bereavement | 4. Quarantine |

D. The school only takes EMERGENCY messages for students.

- E. Go to the Attendance Office if you have an emergency reason to leave school (this includes illness). If the Attendance Office is closed, see your Assistant Principal or secretary.**

PLEASE NOTE THE ATTENDANCE OFFICE PHONE NUMBER: (310) 551- 5125

BEVERLY HILLS HIGH SCHOOL HAS A CLOSED CAMPUS

1. Students are **not allowed** to leave school grounds during their school day without a pass from the Attendance Office, their Assistant Principal or the Principal. This policy will be strictly enforced.
2. Passes are given (with parent/guardian permission only) for: a) medical appointments; b) medical emergencies; c) court appearances. Please make every effort to attend school before or after your appointments.
3. Passes are NOT given for: a) eating; b) moving cars; c) shopping; d) visiting/studying off campus.

GUIDANCE

1. After scheduling, students are expected to make every effort to complete each course successfully. In the event that an error occurs in the schedule, or a teacher feels that a student is misplaced in a class, the student may request a change of program. All requests for program changes must be in the Counselor's hands by **Friday, September 2nd; you will be allowed to drop a class without penalty until Friday, September 23rd.**
2. If you wish to confer with your counselor about a program change, fill out the appropriate form in your house. Check if your Counselor has written a response or change of program for you. **DO NOT** assume the change will be made. **CONTINUE ATTENDING ALL CLASSES.**
3. Students may schedule appointments with their Counselor in the House Offices. Counselors will also be available at lunch.
4. Students on special programs such as Work Experience/Co-op or Community Internship must obtain an off campus pass to leave school. Passes are available in Room 225.

REMEMBER – YOU MAY NOT LEAVE CAMPUS.

GETTING HERE

PARKING

1. Only students with parking permits will be allowed to drive on campus.
2. The cost of parking on campus is \$195.00. Parking permit applications are available in House B.
3. **Parking Permits are not transferable.**

CAR DRIVERS AND BICYCLE RIDERS

In order to prevent any serious incidents, we ask all drivers to follow these rules:

1. There is a TEN MILE (10) per hour speed limit on school grounds.
2. When entering or leaving parking lots, you **MUST** follow the signs indicating exits, entrances, and one-way traffic.
3. Take extra care as you leave the parking areas and enter the traffic on Heath Avenue.
4. Passengers should be dropped off and picked up on the east side of Moreno Drive, or on side streets, **NOT** on Heath Avenue between the buildings or in the Swim/Gym area. **Please inform your parents not to stop on the west side of Moreno when dropping you off or picking you up.** Do not loiter on private property; neighbors will be calling the police.
5. **Do not park around school where time limits are posted; you will not be permitted to leave campus to move cars.**
6. Campus is closed to unauthorized traffic during school hours.
7. Follow all traffic signs on campus.
8. Watch carefully for pedestrians; they have the right of way. Reckless drivers will lose their parking permit.
9. Music should not be audible outside your car.
10. All parking areas are off bounds during the school day.
11. Lock personal items in the trunk.
12. All cars should be locked. **There is no regular security in the parking lots.**
13. Bicycles must be locked in a rack. The bicycle rack, located in front of school by the Swim Gym, is for students who arrive before PERIOD 2 and leave after PERIOD 7. Bicycle riders must follow all traffic signs on campus.
14. Bicycles may not be ridden on campus. Skateboards, if brought to school, must be kept in lockers or in the Attendance Office and **may not be ridden anywhere** on campus (per state law).

SPECIAL SAFETY NOTES

1. Students are reminded that their route to and from school should be selected carefully with safety in mind. Those students who walk or who ride bicycles **MUST** follow directions in terms of crosswalks, signals, and other legal or common sense instructions. The above is particularly true where busy intersections are involved, such as Santa Monica, Wilshire and Olympic.
2. **Under Board policy, students riding mopeds, bicycles, or motorcycles to school must wear a safety helmet.** Failure to do so will result in loss of parking privileges and other appropriate administrative action.

IMPORTANT INFORMATION

SENIORS TAKING 5 CLASSES MUST LEAVE CAMPUS BY THE END OF LUNCH.

All other students must be off campus by 3:00 p.m. unless in a supervised group.

Cell phones, headphones, radios, CD players and pagers may only be used before school, at nutrition, at lunch and after school; lasers and video cameras are **not** permitted on campus. They may not be used in classrooms, offices, or in the Library. Failure to follow these rules may result in the item in question being confiscated. Confiscated items will be taken to House Offices and returned on Fridays.

DO NOT LEAVE ITEMS UNATTENDED

Lock personal items in your hall locker (or gym locker during P.E.) rather than leaving them unattended.

LUNCH TICKETS

Applications for free and reduced lunch tickets will be distributed in period 2 during the first week of school. Any student who was entitled to free or reduced lunch tickets last year can receive 20 tickets to start the semester, but **must reapply** for the remainder of the school year. See Dr. Stepenosky's secretary during lunch or nutrition to receive your tickets.

EATING AREAS

Food should not be eaten in classrooms or hallways. During lunch period, students may eat in the cafeteria, on the top terraces of the front lawn, on the Math patio, or on the 2nd and 3rd floor patios.

LOCKERS

New students who have not been assigned lockers should go to the Attendance Office. All locker problems should be reported to the Attendance Office. **All lockers are cleaned out at the end of the year.**

PHYSICAL EDUCATION UNIFORMS

P.E. uniforms are available in the Student Store for \$17/18 (depending on material). Prices are for shorts/shirts and include tax.

TEXTBOOKS

Pick up books in Room 109. If you change courses, go the Textbook Room to exchange books. The Textbook Room will be open this week from 8:00 a.m. – 4:00 p.m. You **must** cover your textbooks with paper covers and put your name on the name plate inside the front cover. Note any damage on or in textbooks and report it to the Textbook Room immediately so you will not be held responsible.

MAKE THE MOST OF IT

Beverly Hills High School boasts some of the finest special programs of any school, public or private. It's not too late to get involved in the school paper, our vocal and instrumental musical groups, the athletic teams, leadership clubs, dance, drama, speech, art and tech arts classes, and so much more. Take that extra class...you won't be sorry!